

Regulatory Services/Licensing 222 Upper Street, London N1 1XR

Report of: Director Community Safety, Resilience and Security

Meeting of: Licensing Sub-Committee A

Date: 16/04/2024

Ward(s): Finsbury Park

Subject:

# PREMISES LICENCE NEW APPLICATION

# Re: WEMIMZ at POST OFFICE, 116-120 SEVEN SISTERS ROAD, LONDON, N7 6AE

# 1. Synopsis

- 1.1. This is an application for a new premise licence under the Licensing Act 2003.
- 1.2. The premises currently holds a licence allowing:
  - The sale of alcohol, from 06:01 to 23:59 Mondays to Sundays
- 1.3. The new application is to allow:
  - The sale of alcohol, Off the premises, Mondays to Saturdays, from 08:00 to 22:00, Sundays, From 08:00 to 20:00
  - The premises opening hours, Mondays to Saturdays, 08:00 to 22:00, Sundays from 08:00 to 20:00
- 1.4. Relevant Representations:

Licensing Authority

Metropolitan Police	No: Conditions agreed
Noise	No
Health and Safety	No
Trading Standards	No: Conditions agreed
Public Health	No
Safeguarding Children	No
London Fire Brigade	No
Local residents	No:
Other bodies	Yes: Local Ward Councillor

# 2. Recommendations

- 2.1. To determine the application for a new premises licence under Section 17 of the Licensing Act 2003;
- 2.2. These premises are located in the Hollloway and Finsbury Park Cumulative Impact Area therefore the Licensing Sub-Committee will need to consider Licensing Policy 3, which states that there is a presumption of refusal unless the Sub-Committee is satisfied that there will be no adverse cumulative impact on the licensing objectives.
- 2.3. If the Licensing Sub-Committee grants the application, it should be subject to:
  - i. Conditions prepared by the Licensing Officer which are consistent with the Operating Schedule (see appendix 4); and
  - ii. Any conditions deemed appropriate by the Licensing Sub-Committee to promote the four licensing objectives.

# 3. Background

- 3.1. This property previously named BFC Supermarket has held a licence since 21 January 2008, granted at the Licensing Committee Hearing for the sale of alcohol from 00:00 to 24:00.
- 3.2. In 2013 an application to transfer the premises licence was made by Lazari Assets Limited who still hold the Licence.

- 3.3. In April 2015 an application for a minor variation was made by Lazari Assets to reduce the hours for the sale of alcohol from 24 hours to 06:01 to 23:59.
- 3.4. The Council's Licensing Service received this new premises licence application on 6<sup>th</sup> February 2024.
- 3.5. The Licensing Authority received one letter of representation from the local Ward Councillor which can be found at Appendix 2. Conditions have been agreed with the Police and Trading Standards.
- 3.6. On receipt of the representation the applicant wrote a letter in response to the objector, the copy of the letter can be found at Appendix 3.

# 4. Implications

# 4.1. Financial Implications

4.1.1. The Head of Finance reports that the applicant has paid the application fee of  $\pm 315.00$ . Should the application be refused, the fee is not refundable.

# 4.2. Legal Implications

- 4.2.1. The legal implications are set out in Paragraph 2.
- 4.2.2. Legal advice will be provided at the meeting of the Licensing Sub-Committee as necessary.

# 4.3. Environmental Implications and contribution to achieving a net zero carbon Islington by 2030

4.3.1. The Licensing Sub-Committee need to consider the impacts that that proposals will have on the environment. An impact is defined as any change to the environment, whether positive or negative, wholly or partially resulting from Council activities. Almost all human activity has some impact on the environment, and it is very unlikely that any activity will not have any implications.

# 4.4. Equalities Impact Assessment

4.4.1. The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in

public life. The council must have due regard to the need to tackle prejudice and promote understanding.

4.4.2. An Equalities Impact Assessment is not required in relation to this report, because this is a decision relating to a Premises Licence application under the Licensing Act 2003.

# 4.5. Planning implications

- 4.5.1. The Planning & Development section have the following comments to make in relation to the above application.
- 4.5.2. The premises is not a listed building or located in a conservation area.
- 4.5.3. Planning permission was granted on 29 January 2015 for the retention of change of use from A1 retail shop to a sui generis use comprising of a mixed use A1 /A3 use including installation of extraction flue in association with the A3 use and front canopy above new shop front (P2014/3817/FUL).
- 4.5.4. From September 2020, both these uses now fall within Use Class E of the Use Classes Order 1987 (as amended). The use for retail purposes only would not require planning permission.
- 4.5.5. There are no planning conditions preventing such a change of use or hours of operation.
- 4.5.6. On this basis, there is no objection.

# 5. Conclusion and reasons for recommendations

5.1. That the Licensing Sub-Committee determines this application.

# Appendices:

- Appendix 1: application form.
- Appendix 2: representations.
- Appendix 3: applicant response to objector.
- Appendix 4: suggested conditions and map of premises location.

# Background papers:

• None.

# Final report clearance:

Authorised by:

Terrie Lane

# **Licensing Manager**

Date:

Click or tap to enter a date.

# Report author: Licensing Service

Tel: 020 75027 3031

E-mail: <a href="mailto:licensing@islington.gov.uk">licensing@islington.gov.uk</a>

Your reference	WEMZ1234	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on be O Yes	half of the applicant? Io	Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.
Applicant Details		
* First name	ADEDARAMOLA	]
* Family name	BADEJO	]
* E-mail		]
Main telephone number		Include country code.
Other telephone number		]
Indicate here if you wou	Id prefer not to be contacted by telephone	-
Are you:		
<ul> <li>Applying as a business of</li> <li>Applying as an individual</li> </ul>	or organisation, including as a sole trader al	A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.
Applicant Business		
Is your business registered in the UK with Companies House?	Yes O No	Note: completing the Applicant Business section is optional in this form.
Registration number		]
Business name	WEMIMZ WHOLESALE FOODS LTD	] If your business is registered, use its ] registered name.
VAT number -		Put "none" if you are not registered for VAT.
Legal status	Private Limited Company	]

\* ISLINGTON

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System reference

Islington Council Application for a premises licence Licensing Act 2003

Not Currently In Use

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

For help contact licensing@islington.gov.uk Telephone: 020 7527 3031

This is the unique reference for this

application generated by the system.

\* required information

Continued from previous page		
Your position in the business	DIRECTOR	
Home country	United Kingdom	The country where the headquarters of your business is located.
Registered Address		Address registered with Companies House.
Building number or name	116-120	]
Street	SEVEN SISTERS	]
District		]
City or town		]
County or administrative area		]
Postcode	N7 6AE	
Country	United Kingdom	]
Section 2 of 21		
PREMISES DETAILS		
-	ply for a premises licence under section 17 of t he premises) and I/we are making this applicat of the Licensing Act 2003.	-
Premises Address		
Are you able to provide a post	al address, OS map reference or description of t	he premises?
Address O OS ma	p reference O Description	
Postal Address Of Premises		
Building number or name	POST OFFICE	]
Street	116-120 SEVEN SISTERS ROAD	]
District		]
City or town	LONDON	]
County or administrative area		]
Postcode	N7 6AE	
Country	United Kingdom	]
Further Details		
Telephone number		]
Non-domestic rateable value of premises (£)	48,000	]

Secti	ion 3 of 21		
APPL	LICATION DETAILS		
In wh	hat capacity are you applying	g for the premises licence?	
	An individual or individuals	5	
$\boxtimes$	A limited company / limited	d liability partnership	
	A partnership (other than li	mited liability)	
	An unincorporated associat	tion	
	Other (for example a statut	ory corporation)	
	A recognised club		
	A charity		
	The proprietor of an educat	tional establishment	
	A health service body		
	A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		
	A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England		
	The chief officer of police of a police force in England and Wales		
Conf	firm The Following		
$\boxtimes$	l am carrying on or proposi the use of the premises for	ng to carry on a business which involves licensable activities	
	I am making the application pursuant to a statutory function		
I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative			
Section 4 of 21			
NON	I INDIVIDUAL APPLICANTS		
Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.			
Non	Individual Applicant's Nan	ne	
Nam	ne A	ADEDARAMOLA BADEJO	
Deta	ails		
Regi	istered number (where		

Description of applicant (for example partnership, company, unincorporated association etc)

applicable)

Continued from previous page		
COMPANY		
Address		
Building number or name		
Street		
District		
City or town		
County or administrative area		
Postcode		
Country		
Contact Details		
E-mail		
Telephone number		
Other telephone number		
* Date of birth	dd mm yyyy	
* Nationality		Documents that demonstrate entitlement to work in the UK
	Add another applicant	]
Section 5 of 21		-
OPERATING SCHEDULE		
When do you want the premises licence to start?	20 / 02 / 2024 dd mm yyyy	
If you wish the licence to be valid only for a limited period, when do you want it to end	Image: dd     Image: gray black state       dd     mm	
Provide a general description	of the premises	
licensing objectives. Where yo	ses, its general situation and layout and any oth ur application includes off-supplies of alcohol a plies you must include a description of where th	nd you intend to provide a place for
A RETAIL SHOP/BUSINESS FOR	THE SALE OF CONFECTIONARY AND ALCOHOL	

If 5,000 or more people are	
expected to attend the premises at any one time,	
state the number expected to	
attend	
Section 6 of 21	
PROVISION OF PLAYS	
See guidance on regulated ent	tertainment
Will you be providing plays?	
⊖ Yes	• No
Section 7 of 21	
PROVISION OF FILMS	
See guidance on regulated ent	tertainment
Will you be providing films?	
⊖ Yes	No
Section 8 of 21	
PROVISION OF INDOOR SPOR	RTING EVENTS
See guidance on regulated ent	tertainment
Will you be providing indoor s	porting events?
⊖ Yes	• No
Section 9 of 21	
PROVISION OF BOXING OR W	RESTLING ENTERTAINMENTS
PROVISION OF BOXING OR W See guidance on regulated ent	
	tertainment
See guidance on regulated ent	tertainment
See guidance on regulated ent Will you be providing boxing o	rertainment or wrestling entertainments?
See guidance on regulated ent Will you be providing boxing o O Yes	rertainment or wrestling entertainments?
See guidance on regulated ent Will you be providing boxing o O Yes Section 10 of 21	ertainment or wrestling entertainments? No
See guidance on regulated ent Will you be providing boxing o O Yes Section 10 of 21 PROVISION OF LIVE MUSIC	ertainment or wrestling entertainments? No  tertainment
See guidance on regulated ent Will you be providing boxing o O Yes Section 10 of 21 PROVISION OF LIVE MUSIC See guidance on regulated ent	ertainment or wrestling entertainments? No  tertainment
See guidance on regulated ent Will you be providing boxing o O Yes Section 10 of 21 PROVISION OF LIVE MUSIC See guidance on regulated ent Will you be providing live music	ertainment or wrestling entertainments? No  tertainment ic?
See guidance on regulated ent Will you be providing boxing o O Yes Section 10 of 21 PROVISION OF LIVE MUSIC See guidance on regulated ent Will you be providing live musi	tertainment   or wrestling entertainments?     Image: No     tertainment     ic?     Image: No
See guidance on regulated ent Will you be providing boxing of O Yes Section 10 of 21 PROVISION OF LIVE MUSIC See guidance on regulated ent Will you be providing live musi O Yes Section 11 of 21	tertainment or wrestling entertainments?    No   tertainment  ic?  No  USIC
See guidance on regulated ent Will you be providing boxing o O Yes Section 10 of 21 PROVISION OF LIVE MUSIC See guidance on regulated ent Will you be providing live musi O Yes Section 11 of 21 PROVISION OF RECORDED MI	tertainment or wrestling entertainments?   No  tertainment ic?  No  USIC tertainment
See guidance on regulated ent Will you be providing boxing of O Yes Section 10 of 21 PROVISION OF LIVE MUSIC See guidance on regulated ent Will you be providing live music O Yes Section 11 of 21 PROVISION OF RECORDED MUSIC	tertainment or wrestling entertainments?   No  tertainment ic?  No  USIC tertainment
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See guidance on regulated ent Will you be providing boxing of O Yes Section 10 of 21 PROVISION OF LIVE MUSIC See guidance on regulated ent Will you be providing live music O Yes Section 11 of 21 PROVISION OF RECORDED MI See guidance on regulated ent Will you be providing recorded O Yes	tertainment or wrestling entertainments?   No  tertainment ic?  No  USIC tertainment i music?  No
See guidance on regulated ent Will you be providing boxing of O Yes Section 10 of 21 PROVISION OF LIVE MUSIC See guidance on regulated ent Will you be providing live music O Yes Section 11 of 21 PROVISION OF RECORDED MU See guidance on regulated ent Will you be providing recorded O Yes Section 12 of 21	tertainment or wrestling entertainments? <ul> <li>No</li> </ul> <li>tertainment <ul> <li>ic?</li> <li>No</li> </ul> </li> <li>USIC <ul> <li>tertainment</li> <li>dimusic?</li> <li>No</li> </ul> </li>

Continued from previous	paae				
Section 13 of 21					
					ORDED MUSIC OR PERFORMANCES OF
DANCE	ING OF A S		ESCRIPTION TO LIVI	E MOSIC, REC	ORDED MUSIC OR PERFORMANCES OF
See guidance on regula	ted enterta	ainment			
Will you be providing a		milar to live	e music, recorded mu	sic or	
performances of dance					
⊖ Yes	۲	No			
Section 14 of 21					
LATE NIGHT REFRESH					
Will you be providing la			:?		
⊖ Yes	ullet	No			
Section 15 of 21					
SUPPLY OF ALCOHOL					
Will you be selling or su	pplying alo	cohol?			
Yes	0	No			
Standard Days And Tir	mings				
MONDAY					Give timings in 24 hour clock.
	Start 08	3:00	End	22:00	(e.g., 16:00) and only give details for the days
	Start		End		of the week when you intend the premises to be used for the activity.
			Lind		to be used for the activity.
TUESDAY	_				
	Start 08	3:00	End	22:00	
	Start		End		
WEDNESDAY					
	Start 08	3.00	End	22:00	
	Start		End		
THURSDAY					
	Start 08	3:00	End	22:00	
	Start		End		
FRIDAY					
TRIDAT	chart loo		<b>F</b> _ 4	22.00	
	Start 08	3:00	End	22:00	
	Start		End		
SATURDAY					
	Start 08	3:00	End	22:00	
	Start		End		
			ENG		

(

Continued from previous page			
SUNDAY			
Start	08:00	End 20:00	]
Start		End	
Will the sale of alcohol be for c	consumption:		If the sale of alcohol is for consumption on
<ul> <li>On the premises</li> </ul>	• Off the premises O	Both	the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.
State any seasonal variations			
For example (but not exclusive	ely) where the activity will occ	ur on additional da	ays during the summer months.
NOT APPLICABLE			
column on the left, list below			ool at different times from those listed in the on a particular day e.g. Christmas Eve.
State the name and details of t licence as premises supervisor		to specify on the	
Name			
First name	ADEDARAMOLA		
Family name	BADEJO		
Date of birth	dd mm yyyy		

Continued from previous page		
Enter the contact's address		
Building number or name		
Street		
District		
City or town		
County or administrative area		
Postcode		
Country		
Personal Licence number (if known)		]
lssuing licensing authority (if known)		
PROPOSED DESIGNATED PRE	MISES SUPERVISOR CONSENT	
How will the consent form of the supplied to the authority?	ne proposed designated premises supervisor	
	posed designated premises supervisor	
<ul> <li>As an attachment to this</li> </ul>	application	
Reference number for consent form (if known)		If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.
Section 16 of 21		
ADULT ENTERTAINMENT		
Highlight any adult entertainm premises that may give rise to	nent or services, activities, or other entertainme concern in respect of children	nt or matters ancillary to the use of the
rise to concern in respect of ch	ng intended to occur at the premises or ancillar ildren, regardless of whether you intend childro semi-nudity, films for restricted age groups etc	en to have access to the premises, for example
NOT APPLICABLE		
Section 17 of 21		
HOURS PREMISES ARE OPEN	TO THE PUBLIC	
Standard Days And Timings		
MONDAY Start	08:00 End 22:00	Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days
Start	End	of the week when you intend the premises to be used for the activity.

Continued from previous	s page	
TUESDAY		
	Start 08:00	End 22:00
	Start	End
WEDNESDAY		
	Start 08:00	End 22:00
	Start	End
THURSDAY		
	Start 08:00	End 22:00
	Start	End
FRIDAY		
	Start 08:00	End 22:00
	Start	End
SATURDAY		
	Start 08:00	End 22:00
	Start	End
SUNDAY		
	Start 08:00	End 20:00
	Start	End
State any seasonal vari	ations	
For example (but not e	exclusively) where the activity w	ill occur on additional days during the summer months.
Non standard timings.	Where you intend to use the pr	remises to be open to the members and guests at different times from
	imn on the left, list below	
For example (but not e	exclusively), where you wish the	activity to go on longer on a particular day e.g. Christmas Eve.
Section 18 of 21 LICENSING OBJECTIVI	FS	
	LS I intend to take to promote the t	four licensing objectives:
	ensing objectives (b,c,d,e)	

List here steps you will take to promote all four licensing objectives together.

I WILL ENSURE ALL OBJECTIVES ARE CARRIED OUT IN LINE WITH RULES AND REGULATIONS AND OPERATIONAL SCHEDULE

b) The prevention of crime and disorder

A NOTICE WILL BE DISPLAYED THAT CCTV IS IN OPERATION ALL BOTTLES SOLD WILL BE MADE OF PLASTIC CUSTOMERS CARRYING OPENED BOTTLES WILL NOT BE ALLOWED INTO THE PREMISES CAPACITY LIMIT IN THE SHOP TO PREVENT OVER CROWDING.

c) Public safety

CONDUCT A FIRE RISK SAFETY ASSESMENT AND RECORDS KEPT ALL EXIT DOORS ARE EASILY ACCESSIBLE WITHOUT A KEY AND ARE CHECKED REGULARLY ADEQUATE AND APPROPRIATE FIRST AID EQUIPMENT IS AVAILABLE FIRE SAFETY SIGNS ARE ILLUMINATED

d) The prevention of public nuisance

NOISE MANAGEMENT PLAN IS IN PLACE PREMISE IS AIR CONDITIONED TO AVOID THE DOORS BEING OPENED ALL VENITILATION IS DESIGNED AND MAINTAINED TO ENSURE NO NOXIOUS SMELLS

e) The protection of children from harm

BY ENSURING WE ARE NOT SELLING ALCOHOL TO UNDERAGE OR VULNERABLE CHILDREN. BY SO DOING WE ASK FOR ID WHERE REQUIRED- PROOF OFF AGE POLICY WHERE CHILDREN ARE ALLOWED - A NO SMOKING SIGN IS DISPLAYED A CRIME PREVENTION POLICY AGREED BY POLICE IS IN PLACE CLEAR SIGNS FOR RESTRICTING SALE OF ALCOHOL TO UNDER 18

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

# Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

#### Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination** with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity such as a passport,
  - evidence of their relationship with the European Economic Area family member e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

(i) any page containing the holder's personal details including nationality;

(ii) any page containing the holder's photograph;

(iii) any page containing the holder's signature;

(iv) any page containing the date of expiry; and

(v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

#### Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <a href="https://www.gov.uk/prove-right-to-work">https://www.gov.uk/prove-right-to-work</a>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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#### NOTES ON REGULATED ENTERTAINMENT

In terms of specific regulated entertainments please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:
    - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

#### Section 21 of 21

#### PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business\_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £125000 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00 Capacity 15000-19999 £4,000.00 Capacity 20000-29999 £8,000.00 Capacity 30000-39999 £16,000.00 Capacity 40000-49999 £24,000.00 Capacity 50000-59999 £32,000.00 Capacity 60000-69999 £40,000.00 Capacity 70000-79999 £48,000.00 Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

\* Fee amount (£)

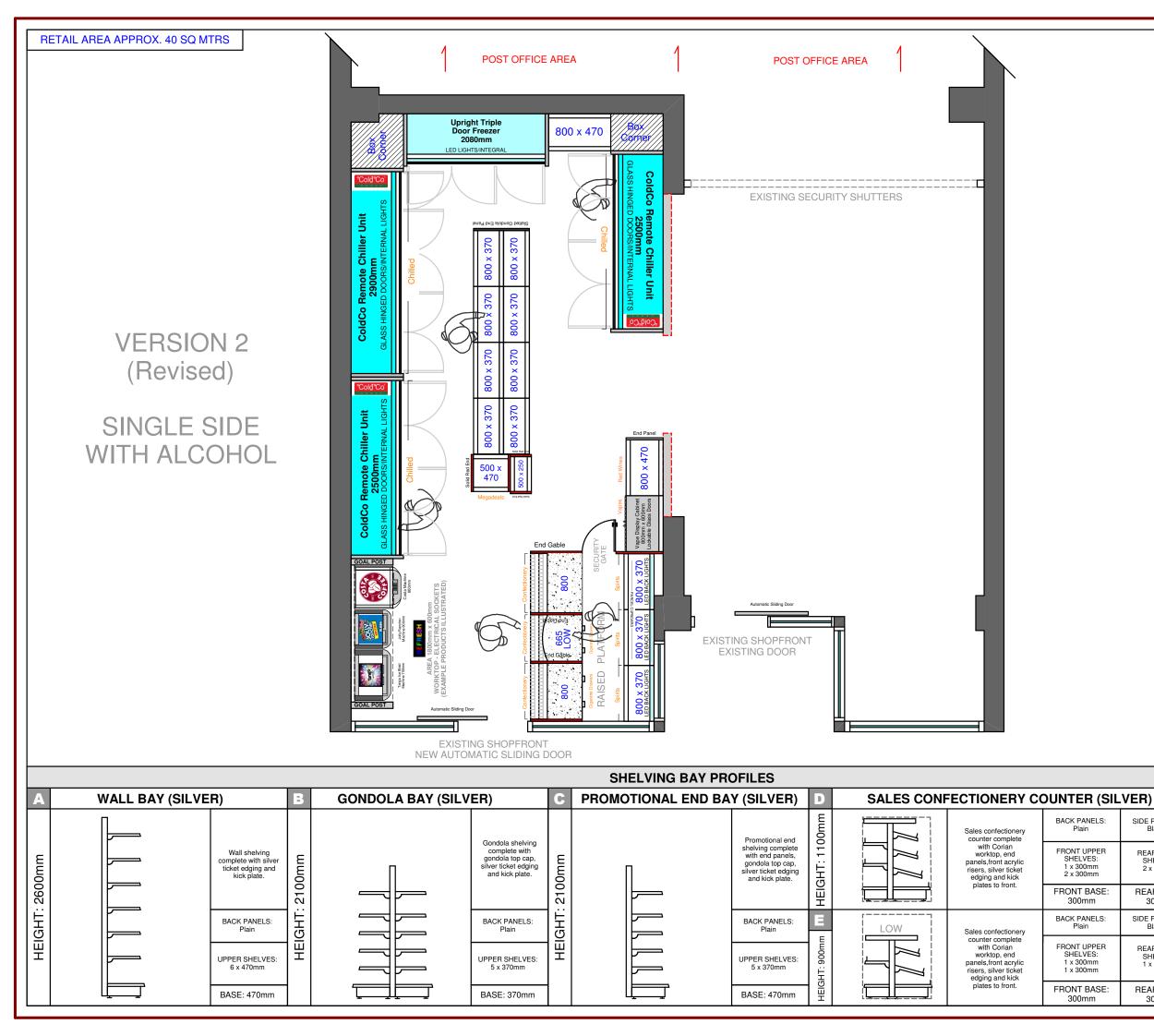
315.00

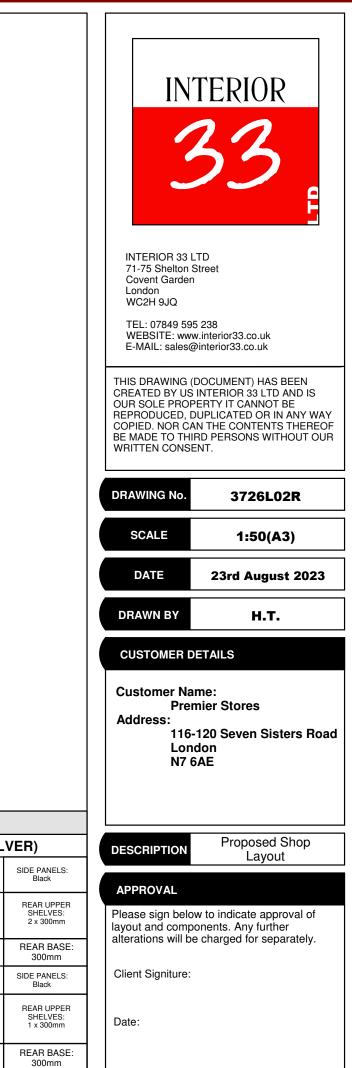
DECLARATION

Continued from previous page         [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership I         * understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).         The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or * her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)         Image: The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or * her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)         Image: The DPS named in this applicant, unless you answered "Yes" to the question "Are you an agent acting or behalf of the applicant?"         * Full name       ADEDARAMOLA BADEJO         * Capacity       DIRECTOR         * Date       06       02       2024         dd       mm       yyyy         Add another signatory         Once you're finished you need to do the following:         1. Save this form to your computer by clicking file/save as
<ul> <li>understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or</li> <li>her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li> <li>Ticking this box indicates you have read and understood the above declaration</li> <li>This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting or behalf of the applicant?"</li> <li>Full name</li> <li>ADEDARAMOLA BADEJO</li> <li>Capacity</li> <li>DIRECTOR</li> <li>Date</li> <li>O6</li> <li>O2</li> <li>Z024</li> <li>yyyyy</li> </ul> Add another signatory Once you're finished you need to do the following: 1. Save this form to your computer by clicking file/save as 2. Go back to https://www.gov.uk/apply-for-a-licence/premises-licence/islington/apply-1 to upload this file and continue with your application.
<ul> <li>* her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li> <li>Ticking this box indicates you have read and understood the above declaration</li> <li>This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting or behalf of the applicant?"</li> <li>* Full name</li> <li>ADEDARAMOLA BADEJO</li> <li>* Capacity</li> <li>DIRECTOR</li> <li>* Date</li> <li>06</li> <li>1</li> <li>02</li> <li>2024</li> <li>yyyyy</li> </ul> Add another signatory Once you're finished you need to do the following: <ol> <li>Save this form to your computer by clicking file/save as</li> <li>Go back to <a href="https://www.gov.uk/apply-for-a-licence/premises-licence/islington/apply-1">https://www.gov.uk/apply-for-a-licence/premises-licence/islington/apply-1</a> to upload this file and continue with your application.</li></ol>
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behalf of the applicant?"  * Full name ADEDARAMOLA BADEJO  * Capacity DIRECTOR  * Date D6 / 02 / 2024 dd mm yyyyy  Add another signatory Once you're finished you need to do the following: 1. Save this form to your computer by clicking file/save as 2. Go back to https://www.gov.uk/apply-for-a-licence/premises-licence/islington/apply-1 to upload this file and continue with your application.
* Capacity * Capacity DIRECTOR * Date   06 / 02 / 2024   dd mm yyyy   Add another signatory   Once you're finished you need to do the following:   1. Save this form to your computer by clicking file/save as   2. Go back to <a href="https://www.gov.uk/apply-for-a-licence/premises-licence/islington/apply-1">https://www.gov.uk/apply-for-a-licence/premises-licence/islington/apply-1</a> to upload this file and continue with your application.
* Date $\begin{array}{c} 06 \\ 02 \\ 02 \\ 02 \\ 02 \\ 02 \\ 02 \\ 02 \\ 02$
dd       mm       yyyy         Add another signatory         Once you're finished you need to do the following:         1. Save this form to your computer by clicking file/save as         2. Go back to <a href="https://www.gov.uk/apply-for-a-licence/premises-licence/islington/apply-1">https://www.gov.uk/apply-for-a-licence/premises-licence/islington/apply-1</a> to upload this file and continue with your application.
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2. Go back to <u>https://www.gov.uk/apply-for-a-licence/premises-licence/islington/apply-1</u> to upload this file and continue with your application.
with your application.
Don't forget to make sure you have all your supporting documentation to hand.
IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION
IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING A OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOY IS DISQUALIFIED

### OFFICE USE ONLY

Applicant reference number	WEMZ1234
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	
<b>1</b> <u>2</u> <u>3</u> <u>4</u>	<u>5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21</u> Next >





From:	Heather, Gary
То:	Licensing; James, Kamarl
Cc:	O"Donoghue, Natasha; Shaikh, Shaikh, Shaikh, Shaikh, Asima; Heather, Gary
Subject:	RE: Premises Licence Application: Post Office, 116-120 Seven Sisters Road, London, N7 6AE
Date:	29 February 2024 16:09:52

James,

My representations on above are as follows.

- 1. The licence should not be permitted as the location is in a Cumulative Impact Area that is already awash with alcohol sold by many other outlets.
- 2. Selling alcohol both on the premises and the delivery of off sales will hinder the achievement of the council's four licensing objectives in this area: the prevention of crime and disorder; the prevention of public nuisance; public safety; and the protection of children from harm.
- 3. The noise generated in the nearby residential areas is likely to disturb local residents and impair their amenity, and be detrimental to the wellbeing of children trying to sleep in the evening.
- 4. How will these alcohol sales impact on parking in the surrounding residential areas? Given that Seven Sisters Road is a red route with stopping and parking restrictions. No consideration appears to have been is given to on street parking here.
- 5. Also, will delivery drivers be used here? And if so where will they park up and how will they be regulated?
- 6. There is no mention of security staff in the application.
- 7. There is no comprehensive management plan mentioned.
- 8. For the above reasons I am <u>against</u> this application being granted.

Regards,

Cllr Gary Heather Finsbury Park Ward

The information you have provided will be used for the purposes of assisting you with casework or an enquiry. All data is held securely and will be processed in accordance with the Data Protection Act 2018 and the UK General Data Protection Regulation. In order to satisfy your request, we will share your name and contact details and your request with other services in the council so that a response can be made to you. If the enquiry relates to casework involving an external organisation, such as a housing provider, we will share you data with them for the purposes of processing your enquiry. This will always be limited to what is required for to respond to your query. We will retain your original request and all associated information gathered to process and respond to your request. For further details please visit our privacy notice: Privacy notice | Islington Council.

With all rising costs and threats against sustainability of businesses, I must mention that sole purpose for the retail store being added to the post office was in response to customers' needs and for the **need to thrive otherwise it is at risk of closing** (which will be loss of an essential service in the Islington borough).

There was an existing (freight) business occupied there previously, which needed deliveries to be made all through the day for it to function, however with the introduction of **red route** that had adversely affected the business and caused a decline and loss in income extensively.

Whilst I do believe and agree that the area falls in a cumulative impact area, I believe a few points according to the Licensing policy 2003-2007 need to be upheld

"The Licensing Authority shall grant applications where the applicant has demonstrated that the operation of the premises will not add to the cumulative impact on one of more licensing objectives."

Also worthy of note according to the licensing article 2023 to 2027 pg 19, possible exceptions to the

- Holloway and Finsbury Park cumulative impact areas are premises that are not alcohol led, (, I can confirm it is not an alcohol led store, infact of 6 fridges in the store, only 1 fridge is made for provision of alcohol. Also I do believe a council staff (Natasha) has been and will confirm the store is not alcohol led rather in this case it's the retail store attached to the post office for sustainability of the post office.
- Premises implementing match and event day controls in Licensing Policy 15 were recommended by the Police or Licensing Authority I can confirm the recommendations from the police (Tim Livermore) regarding this application are that match day controls be in place and this has been accepted.

I also do believe that LA has a special cumulative impact policy in place with respect to sales of alcohol and will look at each of its application on its merits and those unlikely to add to the cumulative impact

# **RESPONSES TO REPRESENTATIONS ARE AS FOLLOWS**

1. The licence should not be permitted as the location is in a Cumulative Impact Area that is already awash with alcohol sold by many other outlets.

# Answers

With upholding the 4 licensing objectives, we will ensure that conditions are consistent with the operating schedule by ensuring it does not cause a negative effective on the cumulative impact

- The staff are regularly trained, and record of the trainings is kept and made available on request by any officer of authority, an alarm system is in place.
- The system will enable frontal identification of every person entering the premises. The system shall record in real time and operate whilst the premises are open for licensable activities.

- A staff member from the premises who is conversant with the operation of the CCTV shall be always on the premises when the premises are open to the public. This staff member shall be able to show Police recent data or footage with the absolute minimum of delay when requested.
- All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31-day period.
- All entry and exit points will be covered enabling frontal identification of every person entering in any light condition.
- Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence
- Notices will be prominently displayed at exits requesting the public to respect the needs of local residents and to leave the premises and the area quietly
- The premises shall comply with all fire regulations and installations of smoke detectors, fire extinguishers just to mention but a few.
- No noise generated on the premises, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
- No Street drinking or sale of alcohol to drunk persons.
- A proof of age policy is enforced within the premises
- Evidence of age in the form of a photo identification (ID) shall be requested from any person appearing to those selling or supplying alcohol to be under the age of 25 and who is attempting to buy alcohol.
- Examples of appropriate ID include a passport, new style driving licence and the Proof of Age Standards Scheme (PASS) approved age cards.
- A record of refusals shall be maintained which documents every instance that a sale of alcohol (and any other age-restricted product) is refused on the premises, indicating the date and time the refusal was made, and the member of staff making the refusal.
- An effective methodology shall be in place at all points of sale to ensure staff undertake appropriate age checks on potential sales of alcohol (and any other age-restricted product).
- A register of all major incidents of crime and disorder will be maintained.
- The collection of refuse into receptacles outside the premises shall not take place outside of normal opening hours.
- 2. The noise generated in the nearby residential areas is likely to disturb local residents and impair their amenity and be detrimental to the wellbeing of children trying to sleep in the evening.

### Answer

This has been addressed in point no 1 extensively within the operating schedule as to ensure the licensing objective of public nuisance is observed adequately.

- The license holder and DPS will also ensure that customers purchasing leave the item quietly and are reminded verbally and with signs that is a controlled drink zone.
- All procedures of event and match days will be observed as not to have a negative impact.
- 3. How will these alcohol sales impact on parking in the surrounding residential areas? Given that Seven Sisters Road is a red route with stopping and parking restrictions. No consideration appears to have been given to on street parking here.

## Answer

- Please bear in mind as mentioned, the store is a convenience store and primarily for local residents and use by post office customers also,(the plan of the premises shows this ), the chances that people will park vehicles to visit the store is not realistic, the premier retail store is for convenience, quick buy of milk, bread, sugar, drinks etc. and was established for the sustainability of the business especially with the high rise of post offices closing down, it will almost be impossible to run in the nearest future and this will also mean a significant service been withdrawn from the local residents as seen in others boroughs already.
- Please note according to the licensing article 2023 to 2027 pg 20, possible exceptions to the Holloway and Finsbury park cumulative impact areas are premises that are not alcohol led, (in this case it's the retail store attached to the post office) for sustainability of the post office, premises consistent with frame work hours-licensing policy 6 (whilst the premise hours applied for is 8am to 10pm, the premise will only be open from 8am to 8pm Mondays to Saturday and 10am to 6pm on Sundays for now ), I do believe this helps to invertedly reduce the negative impact of the cumulative impact that we may fall in.
- 4. Also, will delivery drivers be used here? And if so, where will they park up and how will they be regulated?

### Answer

- Yes, delivery is in place for once a week and by 7am ONLY, parking and deliveries by 7am are hassle free in the loading bay which is why before the premier (retail store) agreement came into place this was thoroughly discussed and agreed upon. I can confirm there is NO DELIVERY whatsoever at any other time of the day to the retail store.
- 5. There is no mention of security staff in the application.

# Answer

• I can confirm that there will be adequate security procedure and levels in place especially on Event and match days where the numbers will be doubled.

6. There is no comprehensive management plan mentioned.

# Answer

Whilst you will agree that there is no hard or fast rule as to a management plan, the following are already in place throughout the post office and has been extended to the retail store -just to mention but a few.

- Reliable and competent training for staff every now and then.
- Records of this is kept safe.
- Regular appraisals and ensure all staff are adequately following and up to date with rules and regulations
- Ensuring Challenge 25 and other related age restriction schemes are in place and all persons buying alcohol are advised by way of signs and verbally that it is a control drinking zone area
- Ensuring the policies and points raised by the police is adhered to e.g no sale of alcohol over a certain strength, miniatures and singles.
- With respect to event or match days no more than four cans or plastic bottles of beer, lager or cider to be sold to an individual
- No sales of alcohol in glass containers to be undertaken during the period 4 hours before kick-off or start of event, until 1 hour after the game/event finishes.
- Will not sell alcohol to any drunk individual
- Will not display any irresponsible drink promotions
- Street drinking will be prohibited around the premises.
- Event and Match days policy is in place and followed on strictly
- We will ensure that the CCTV system is checked every two weeks to ensure is working as appropriate and that the system is working properly and that the date and time are correct to record all areas of the premise.
- The premises will adopt a zero tolerance to illegal drugs and the stocking of products, paraphernalia and materials intended to promote or facilitate the taking illegal drugs or psychoactive substances.
- 7. For the above reasons I am <u>against</u> this application being granted.

# Answer

Finally, I am an individual of very high integrity, (Mayoress Barking and Dagenham 2018/19) who always believes and upholds the law, ensuring what's fair and right and I can confirm that the issuing of the premise license will not in any way impede any of the 4 licensing objectives, as mentioned these practices are already existent through the business and not only alcohol related for the new store.

I hope for these reasons carefully explained to address your concerns you can please re consider your position on the above.

Regards, Adedaramola Badejo Postmistress Holloway Post Office Mayoress Barking and Dagenham 2018/19

### Appendix 4

# Suggested conditions of approval consistent with the operating schedule and agreed with the Metropolitan Police

- 1. In the event that crime or serious disorder is, or appears to have been, committed on the premises, the management will immediately ensure that:
  - a) The police and, where appropriate, the London Ambulance Service, are called immediately.
  - b) As far as is safe and reasonable practicable, all measures will be taken to apprehend any identified suspects pending the arrival of the police.
  - c) As far as is safe and reasonable practicable, all measures will be taken to preserve any identified crime scene pending the arrival of the police.
  - d) Any and all appropriate measures are taken to fully protect the safety of all persons present on the premises at all times during operating hours.
- 2. An incident log shall be kept at the premises, and made available on request to the police or an authorised officer, which will record:
  - a) Any and all allegations of crime or disorder reported at the venue
  - b) Any and all complaints received by any party
  - c) Any faults in the CCTV system
  - d) Any visit by a relevant authority or emergency service
  - e) Any and all ejections of patrons
  - f) Any and all seizures of drugs or offensive weapons
  - g) Any refusal of the sale of alcohol
- 3. CCTV shall be installed, operated, and maintained, to function all times that the premises is open for licensable activities. Said CCTV will comply with the following criteria:
  - a) The licensee will ensure that the system is checked every two weeks to ensure that the system is working properly and that the date and time are correct.
  - b) A record of these checks, showing the date and name of the person checking, will be kept, and made available to the police or other authorised officer on request.
  - c) The Police will be informed if the system will not be operating for longer than one day of business for any reason.
  - d) One camera will show a close-up of the entrance to the premises, to capture a clear, fulllength image of anyone entering.
  - e) The system will provide full coverage of the interior of the premises and any exterior part of the premises accessible to the public.
  - f) The system will record in real time and recordings will be date and time stamped.

- g) At all times during operating hours, there will be at least 1 member of staff on the premises who can operate the system sufficiently to allow Police or authorised Council officers to view footage on request.
- h) Recordings will be kept for a minimum of 31 days and downloaded footage will be provided free of charge to the police or other authorised officers on request (subject to the Data Protection Act 2018) within 24 hours of any request.
- i) Signage stating that CCTV is in operation will be clearly and prominently displayed at the premises.
- j) The use of CCTV at the premises shall be registered with the Information Commissioners Office [ICO].
- 4. The premises will operate the 'Challenge 25' proof of age scheme.
  - a) All staff will be fully trained in its operation.
  - b) Only physical production of suitable forms of photographic identification, such as passport or UK driving licence, or a holographically marked PASS scheme cards, will be accepted. A screenshot or digital document copy will not be sufficient.
- 5. A physical notice or an electronic till prompt shall be used to ask the staff to carry out proof of age checks on items that are age restricted.
- 6. The licensee shall ensure that all staff are trained on relevant matters, including the conditions of the premises licence, age restricted products and [if they are ever left in charge of the shop] the operation of the CCTV system and how to deal with visits from authorised officers. The licensee shall keep written records of training and instructions given to each member of staff, detailing the areas covered to include the Licensing Objectives, identifying persons under 25, making a challenge, acceptable proof of age & checking it, making & recording a refusal, avoiding conflict & responsible alcohol retailing. Staff shall sign to confirm that they have received and understood the training.

All staff who work at the till will be trained for their role on induction and be given refresher training every six months. The written training records kept for each staff member will be produced to police & authorised council officers on request.

- 7. No high strength beer, lager, or cider of 6.5% ABV or above shall be sold or stocked in plastic or cans.
- 8. The premises will not sell/supply miniature bottles of spirits of 50ml or less.
- 9. Alcohol shall not be sold in any open container or be consumed in the licensed premises.
- 10. The premises will adopt a zero tolerance to illegal drugs and the stocking of products, paraphernalia and materials intended to promote or facilitate the taking of illegal drugs or psychoactive substances.
- 11. The licence holder will at all times maintain adequate levels of staff and security. Such staff and security levels will be disclosed, on request, to the Licensing Authority and the Police.
- 12. Alcohol displays shall not be visible from the windows and product advertising on the windows internally or outside will not advertise special offers relating to the sale of alcoholic products.
- 13. Notices will be prominently displayed by the entry/ exit.
  - a) That CCTV is in use & a Challenge 25 proof of age policy is in operation.
  - b) Advising customers of the provisions of the licensing act regarding underage & proxy sales.

- c) Of the permitted hours for licensable activities & the opening times of the premises.
- e) All persons buying alcohol, at any time, to be advised by way of a notice in the windows and verbally where necessary of the Controlled Drinking Zone [where in place] and asked not to gather outside and leave the vicinity of the premises. (the notice can be provided by the Council, please contact Licensing on 0207 527 3031.)
- e) To respect residents, to leave quietly, and not to loiter outside the premises or in the vicinity and to dispose of litter legally.
- 14. This condition relates to events and football matches at Emirates stadium where attendance is expected to exceed 10,000 persons.
  - a) No sales of alcohol in glass containers to be undertaken during the period 4 hours before kick-off or start of event, until 1 hour after the game/event finishes.
  - b) No more than four cans or plastic bottles of beer, lager, or cider to be sold to an individual
  - c) All purchasers of alcohol reminded verbally of the Controlled Drinking Zone [where in place] and asked not to consume on the street or gather outside and to leave the vicinity of the premises.
  - d) The premises will cease all sales of alcohol if requested to do so by a police officer

### Conditions agreed with the Council's Trading Standards Service

- 1. The licensee shall adopt a 'Challenge 25' policy and promote it through the prominent display of posters.
- 2. The licensee shall put arrangements in place to ensure that before serving alcohol to persons they believe to be less than 25, staff ask to see accredited proof of age: that is, proof of age cards carrying the 'PASS' logo (and no others), a Passport, or UK Driving Licence bearing the photograph and date of birth of the bearer.
- 3. The licensee shall ensure that staff are trained about age restricted products and ensure that they sign to confirm that they have understood the training. The licensee shall keep records of training and instructions given to staff, detailing the areas covered, and make them available for inspection upon request by the licensing team, police, or trading standards.
- 4. The licensee shall require staff to note any refusals to sell to young people in a refusals log. The refusals log shall be made available for inspection upon request by the licensing team, police, or trading standards.

